



Ad-Hoc Query on IDENTITY DOCUMENTS ISSUED TO EU MS CITIZENS

Requested by LT EMN NCP on 2th October 2009

Compilation produced on 5th November 2009

Responses from AT, BE, CZ, EE, FI, HU, IE, LV, LT, LU, PL, PT, SK, SE, UK – (15 in Total)

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1. Background Information

The Parliament of Lithuania is currently debating whether to change legal acts regulating the system of the identity documents issued to the citizens of the Republic of Lithuania. We would like to examine the practice regarding identity documents issuing and the charges which are taken for issue (change) of a passport/personal identity card in other Member States.

2. Responses

		<p>Wider Dissemination? 1</p>	<p>1. Are both passports and personal identity cards issued to the citizens of your country? If there is more than one type of an identity document, can a citizen choose to have only one type of them, or is one of them mandatory?</p> <p>2. If personal identity card is issued in your country, are there contact and/or contactless chips for biometrics and certificates?</p> <p>3. What charge is taken for the issue (change) of a passport/personal identity card (under general and urgent procedure, if there is such)?</p>
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¹ A default "Yes" is given for your response to be circulated further (e.g. to other EMN NCPs and their national network members). A "No" should be added here if you do not wish your response to be disseminated beyond other EMN NCPs. In case of "No" and wider dissemination beyond other EMN NCPs, then for the Compilation for Wider Dissemination

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	Austria	No	This EMN NCP has provided a response to the requesting EMN NCP. However, they have requested that it is not disseminated further.
	Belgium	Yes	<p>1. Both an identity card and a passport can be issued to a Belgian citizen. An identity card is mandatory, a passport not.</p> <p>2. The identity card is a proof of inscription in the population register. It also allows you to proof your identity and nationality, and to travel to other European countries. From the age of 12 on every Belgian citizen automatically receives an identity card. Children under the age of 12 can also apply for an identity card in case they want to travel, so it is not mandatory. A pilot project with the electronic KidsID is under way. Foreigners residing in Belgium will also receive an electronic 'foreigners identity card'. This card is at the same time a proof of their residence permit.</p> <p>3. Since 2004 Belgium started issuing electronic identity cards (eID). Following data occur on the visible part of the card: identification number in the population register, card number, begin and end date of the validity, place of issuance, name and given names, nationality, sex, date and place of birth, and a photograph. Each identity card has a microchip incorporated: it includes all visible data (including photograph), the address of the owner, and so-called digital certificates that would allow and electronic signature. The Belgian eID is the electronic key to more than 600 e-applications on the internet. It can be used for e-government applications, but allows also to send electronically signed letters and pdf documents, etc. No biometric data are stored on the identity card. More information on eid.belgium.be</p> <p>The Ministry of Interior, through the municipalities, is responsible for the issuance of identity cards. The municipalities charge between €10 and €15 (depending on the administrative fees) for identity cards and foreigner identity cards; and between €3 and €5 for a KidsID.</p> <p>A passport can also be used to identify yourself, but is mainly a travel document. So, one would only apply for it in case one would want to travel. There is no (minimum) age limit to obtain a passport. The Ministry of Foreign Affairs issues the passports, through the municipalities. The prices for a normal passport (32 pages, validity 5 years) would differ according to the normal procedure or urgent procedure (1day). The price will differ according to the municipalities, as they can charge local taxes and administrative fees. The base price is €71 and €40. For persons under the age of 18 this would be: €41 and €10. In case one would apply for a passport with 64 pages: this would be €40 and €10 (for persons under 18).</p> <p>There are two kinds of passport: one with and one without a micro-chip. Since 2004 Belgium can also issue so-called biometric passports with a microchip incorporated in it. In a first phase this microchip contains identity data, the signature, passport photo and the data that are visual on page 2 of the passport. In a first phase no fingerprints are incorporated. However, this will be introduced from end 2009-begin 2010 onwards.</p>
	Bulgaria	Yes	
	Cyprus	Yes	
	Czech Republic	Yes	<p>1. Yes, every citizen must have an identity card and can apply for a passport. It is possible to choose between two types of passport, with or without biometrics, the latter being issued with limited validity (half a year).</p> <p>2. There is no chip on the identity card so far. The passport with biometrics has a contactless chip.</p>

the response should be removed and the following statement should be added in the relevant response box: "This EMN NCP has provided a response to the requesting EMN NCP. However, they have requested that it is not disseminated further."

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			<p>3. Identity card is issued without charge. Renewal and change due to modifications of required data are free of charge. Charge of 100 CZK is applied to change in case of loss and damage or modifications in optional data.</p> <p>The charge for issue/change of passport under general procedure is 600 CZK (100 CZK in case of children under 15 years) or 1500 CZK (1000 CZK in the case of children under 15 years) under urgent procedure which relates only to the passport without biometrics.</p>
	Estonia	Yes	<p>1. In Estonia, identity documents issued to citizens of the Republic of Estonia and aliens permanently living in Estonia are listed in the Identity Documents Act. According to the named act the following identity documents are issued to citizens of Estonia: identity cards; electronic identity cards, Estonian passports; diplomatic passports and seafarer's discharge books.</p> <p>The only document that is mandatory to every citizen of Estonia over 15 years of age and for all permanent resident aliens is the identity card (ID-card).</p> <p>2. The ID-card has a machine-readable code and a chip, an electronic device containing the visual data on the card and two security certificates to verify the individual and supply digital signatures.</p> <p>3. A state fee for issuing a travel document (passport):</p> <ul style="list-style-type: none"> - under the regular procedure - 450 EEK (approx. 29 EUR); - 2 work day period – 900 EEK (approx. 57 EUR); - for a person under 15 years of age, a person with a moderate, severe or profound disability, a person receiving international protection or a person who has attained Estonian general pensionable age – 225 EEK (approx. 14 EUR). <p>A state fee for issuing an ID-card:</p> <ul style="list-style-type: none"> - under the regular procedure - 250 EEK (approx. 16 EUR); - 5 work day period – 500 EEK (approx. 32 EUR); - for a person under 15 years of age, a person with a moderate, severe or profound disability, a person receiving international protection or a person who has attained Estonian general pensionable age – 50 EEK (approx. 3 EUR). <p>A state fee for issuing a passport and ID-card together is 500 EEK (approx. 32 EUR) and for person under 15 years of age, a person with a moderate, severe or profound disability, a person receiving international protection or a person who has attained Estonian general pensionable age is 250 EEK (approx. 16 EUR).</p>
	Finland	Yes	<p>1. Both passports and identity cards are issued to the citizens of Finland. All citizens should have an identity document though the type of document is optional. Both identity cards and passport are issued to minors. When applying for a passport or an identity card, the written consent of each guardian should be presented if the applicant is less than 18 years old.</p> <p>2. All ID cards issued by the police in Finland are embedded with a chip, except for an ID card issued to a minor without the consent of the parent/guardian and temporary ID cards. An ID card embedded with a chip and issued by the police contains the Population Register Centre's Citizen Certificate, which can be used to identify reliably the person when using online services.</p> <p>Also health insurance data may be added to an identity card. This enables the cardholder to use the card as a health insurance card (KELA card). Such identity cards are valid for five years. The health insurance data added to an identity card is, however, valid for a period laid down by decision of the Social Insurance Institution of Finland (KELA).</p>

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			<p>Identity cards containing health insurance data are applied for in writing from the local police. Applications may also be submitted to the local offices of KELA that have made an agreement with the police. An application for an identity card must be submitted in person, and the card must be paid for when submitting the application. When lodging an application at a KELA office, the applicant must prove his/her identity with a Finnish identity card or passport.</p> <p>An identity card containing health insurance data should be picked up at the police department in person, but it may also be collected by a proxy or posted to the applicant on request.</p> <p>3. Charges for issuing identity cards: -Standard identity card EUR 48 -Identity card for a minor EUR 28 -Identity card for a minor EUR 28 -Temporary identity card EUR 30 -Decision to refuse an identity card EUR 25</p> <p>Charges for issuing passports:</p> <table border="0"> <thead> <tr> <th>Method of delivery</th> <th>Processing time</th> <th>Fee</th> </tr> </thead> <tbody> <tr> <td>Passport</td> <td>Standard</td> <td>About one week 46 €</td> </tr> <tr> <td>Fast track</td> <td>1–3 days</td> <td>60 €</td> </tr> <tr> <td>Express*</td> <td>1 day</td> <td>80 €</td> </tr> <tr> <td>Temporary passport**</td> <td>Standard</td> <td>Issued on the spot 80 €</td> </tr> </tbody> </table> <p>*Express passports can only be collected from the Kaarti Police Station of the Helsinki Police Department or from the service point of the National Traffic Police located at Helsinki-Vantaa Airport. **Temporary passports will only be issued for special reasons and only when it is not possible to use standard, fast track or express services. Temporary passports will only be issued for a maximum period of 12 months.</p>	Method of delivery	Processing time	Fee	Passport	Standard	About one week 46 €	Fast track	1–3 days	60 €	Express*	1 day	80 €	Temporary passport**	Standard	Issued on the spot 80 €
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	<p>Hungary</p>	<p>Yes</p>	<p>1. In Hungary there are 3 types of identity documents of a citizen of the Hungarian Republic: personal identity card, passport and driving licence issued after 1 January 2001. Since 28 June 2009 personal identity card can be issued irrespective of the age. A citizen is obliged to apply for a personal identity card if he/she is not in possession of other valid documents which according to the relevant rules are appropriate for proving one's identity (as passport and driving licence).</p> <p>2. Personal identity card has no contact and contactless chips for biometric data and certificates in Hungary.</p> <p>3. In the regular procedure (in 30 days) the issuing or changing the personal identity card under the age 14 is for free. Above this age the regular fee is 1500 Ft (5 EUR) but if there is a need to issue a temporary personal identity card until receiving the permanent one in that case the fee is doubled (10 EUR). Regarding passports the amounts of the demanded fee depends on the age of the applicant and on the period of validity. For that reason the paid fee for the regular procedure (in 30 days) is between 2500 Ft (8 EUR) and 7500 Ft (25 EUR). For a rapid procedure which means 5 working days and which also depends on age and period of validity the applicant is obliged to pay</p>															

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			an amount between 5000 Ft (17 EUR) and 28 000 Ft (93 EUR).
	Ireland	Yes	<p>Ireland does not issue identity cards to its citizens. Irish citizens require a passport if they wish to travel outside Ireland, other than to the United Kingdom.</p> <p>Passport fees are as follows:</p> <p>Standard passport valid for 10 years: €80 Large passport valid for 10 years: €110 Passport for children under 3 years of age, valid for 3 years: €16 Passport for children from 3 - 17 years of age, valid for 5 years €26.50 Passport for persons aged 65 of over, valid for 10 years: Free of charge</p> <p>"Passport Express" Processing Fees Processing fees for the "Passport Express" service available through post offices in Ireland and the United Kingdom. This service allows for issue of a passport within 10 working days, provided the application form is completed correctly and the correct documentation supplied.</p> <p>Processing fee for Individual application in post offices in Ireland: €8.00 Processing fee for up to 4 family applications in post offices in Ireland: €13.50 Processing fee per application in UK Post Offices: £6.00stg</p> <p>Public Counter Urgent Fees:</p> <p>Fee payable upon proof of urgent travel for issue on the same day or next day following application: €5 - Adult €30 - Child</p> <p>Out of Hours Emergency Service Administration Fee, for the issue of a temporary passport of limited validity by the Department of Foreign Affairs' out of hours emergency service: €110 - Adult €55 - Child</p>
	Latvia	Yes	1. In Latvia the passport is only identity document issued and it is mandatory from age of 16 and as a travel document from a birth (from 0 age). ID cards could be issued starting from 2011 and then passport or ID card will be mandatory.

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			<p>2. It's not issued currently, but it will contain both contact and contactless chips or one dual-interface chip.</p> <p>3. A state levy for issuing and changing the passport under the regular procedure is 15 LVL (21 EUR), in 4 work day period – 25 LVL (36 EUR), in 2 work day period – 35 LVL (50 EUR). Note that in accordance with the Regulations of the Cabinet of Ministers Nr.1059 “Regulations on stamp duty for the issuance of the identity card and the passport” there are another charge for, for example, seniors, disabled persons etc.</p>
	Lithuania	Yes	<p>1. In Lithuania there are 2 types of identity documents of citizen of the Republic of Lithuania: personal identity card and passport. Personal identity card is issued obligatory to every citizen of the Republic of Lithuania over 16 years of age and residing in Lithuania while passport is issued at the request of a citizen irrespectively to his/her age.</p> <p>2. Personal identity card has contact and contactless chips for biometric data (fingerprints and facial image) and 2 certificates (a certificate for an online identification, and a qualified certificate for e-signature).</p> <p>3. A state levy for issuing and changing the passport under the regular procedure is 100 LT (29 EUR), in 5 work day period – 150 LT (43 EUR), in 1 work day period - 200 LT (58 EUR). A state levy for issuing and changing the personal identity card under the regular procedure is 80 LT (23 EUR), in 5 work day period – 120 LT (34 EUR), in 1 work day period - 160 LT (46EUR).</p>
	Luxembourg	Yes	<p>1. Luxembourg citizens who are nationals and residents can have 2 types of identity documents. Those who are aged over 15 years old, and do not possess a valid Luxembourg passport, must be holders of an identity card. Passport is issued at the request of a citizen irrespectively to his/her age.</p> <p>2. There are contact chips for biometrics and certificates in personal identity cards in Luxembourg and it has also been incorporated into Luxembourg passports since the 28th of August 2006.</p> <p>3. The fee for issuing the passport depends on the validity of the passport. A payment receipt shall be submitted when filing the application. The amount paid for the issuance of a passport valid for 5 years is 30 euros. For passports valid for 2 years, this amount is 20 euros.</p> <p>Passports are usually available the 7th working day after the date of filing. They must be removed within 6 months from the date of filing. For exceptional and urgent cases, the municipalities may request the applicant to apply directly to Passport, visa and legalisation department of the Ministry of Foreign Affairs.</p>
	Poland	Yes	<p>1. In Poland there are two types of identity documents for Polish citizens: personal identity card and passport. Personal identity card is issued <u>obligatory</u> to every citizen over 18 years; in some circumstances - to the citizen over 15 years. There is also <u>possibility of issuance</u> a personal identity card to a citizen under 13 years on request of his/her parents or legal guardian. Passports are issued to every citizen of the Republic of Poland irrespectively to his/her age.</p> <p>2. Personal identity card has not biometric data yet. Issuing of PID with these data is planned for 2011. Passports issued after 29th June 2009 contain two kinds of biometric data: fingerprints and facial image.</p> <p>3. A state levy for issuance a personal identity card is 30 PLN (7,5 EUR). A state levy for issuing a passports: - (with 10 years of its validity) is 140 PLN (35 EUR), - for children* under 7 years – 30 PLN (7,5 EUR),</p>

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			<ul style="list-style-type: none"> - for children between 7 and 13 years – 60 PLN (15 EUR), - for temporary passport (with maximum 12 months of its validity and without biometric data) for children – 30 PLN (7,5 EUR), - for temporary passport (with maximum 12 months of its validity and without biometric data) for other people – 45 PLN (11 EUR). <p>If previous passport has been intentionally damaged or lost due to its holder's fault, a state levy is 200% of regular fee.</p> <p>There is no state levy for citizens over 70 years, persons accommodated in social care centres if their travel abroad is linked to longlasting medical treatment or necessity of surgery, people applying for issuance of passport due to technical defect of previous document, the soldiers appointed to the military service abroad.</p> <p>There are also circumstances entitled to the reduced levy.</p> <hr/> <p>* Passports for children between 5 and 13 years are valid 5 years. In general, passports for children under 5 years are valid 1 year but - on their parents' request - there is also possibility of issuing passports for 5 years.</p>
	Portugal	Yes	<ol style="list-style-type: none"> 1. Identity card is issued under request and it is mandatory for identification proposes of Portuguese citizens. Passport is also a identification document, of course. 2. The national ID card has a contact chip. 3. Passport from 60€(normal) to 95€(same day of application); ID card: 20€(normal), 20€(urgent) and 25€(same day of application) <p>Mora information available on : http://www.cartadecidadao.pt/ and http://www.pep.pt/</p>
	Slovak Republic	Yes	<ol style="list-style-type: none"> 1. The personal identity cards as well as passports are in the Slovak Republic considered as identity documents of the citizens of the Slovak Republic. The parent or a guardian of a minor is obliged to apply for the issuance of the personal identity card of this minor soonest 90 days before reaching 15 years of age and latest 30 days before reaching 15 years of age of the minor. The passport is issued following the application of a citizen while for a citizen under 15 years of age his/her legal representative (e.g. parent, guardian) applies for the passport. 2. In the current valid personal identity cards no chip is integrated. The integration of a chip is considered, however no timeframe for its integration is set. 3. Charges for the issuance of the personal identity are – 4,5 €(also in case of a change for reasons of insertion of new data) <p>The new issuance in case the personal identity card has been stolen, lost or damaged is 16,50 €</p> <p>Charges for the issuance of the passport are as follows:</p> <ul style="list-style-type: none"> - within 30 days - 33 € - within 2 days - 132 € <p>For a minor between the age of 5 and 13 the charges for issuance of the passport are as follows:</p> <ul style="list-style-type: none"> - within 30 days -13 € - within 2 days - 52 € <p>For a minor younger than 5 years of age the charges are as follows:</p> <ul style="list-style-type: none"> - within 30 days - 8 € - within 2 days - 32 €
	Sweden	Yes	<ol style="list-style-type: none"> 1. A Swedish citizen can apply for a passport or national identity card. You can hold one or both. Non of the documents are mandatory. The national identity card is issued for travel purposes – travel to and from a Schengen state.

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			<p>2. The national identity card has two chips, one for biometrics and one for e-services.</p> <p>3. Fees: ordinary passport and national identity card = 400 SEK. Delivery max. 5 working days. The fee for the emergency passport issued at the time of application is 980 SEK. Delivery at once.</p>
	United Kingdom	Yes	<p>1. The only mandatory identity card is for Non-EEA nationals who are granted permission to stay in the UK under certain immigration categories including students, spouses, civil partners, unmarried couples, those transferring their conditions of stay into another travel document and a smaller number of other categories. Other categories will be required to apply for an identity card as we rollout our programme. The UK issues around 5m passports a year, and will begin to issue National Identity Cards to British Nationals (and broadly similar Identification Cards to UK resident EEA Nationals) beginning in small numbers from this month.</p> <p>2. The ICFN has a single chip with contact & contactless features (in accordance to EC regulation 380/2008). The UK National Identity Card and Identification Card will both contain contactless chips essentially the same as that in the UK passport. In the future we plan to include contact chips for eGvnt and eCommerce uses. The Certificates are covered under the (annex 11.b CC policy for the extended Access control infrastructure for Residence permits Issued by EU member States version -1.0)</p> <p>3. The standard UK adult passport costs £77.50, and the National Identity Cards and Identification Cards will initially be £30 (but free for airside workers at Manchester and London city airports).</p>
